

~~FOR INTERNAL USE ONLY~~

Records Management Officer, ORR

10 February 1958

Admin. Ass't, Ch/G/RR

Records, Destruction of - Office of Chief, Geographic Research Quarterly
Period ending 31 December 1957.

REFERENCE: Your memorandum dated 30 July 1956, subject: Records Control
Schedule No. 22-55

The following report of destroyed records is submitted for quarter
ending 31 December 1957.

- ITEM # 203 - Administrative Subject Files - approximately 6 inches destroyed.
This consisted of personnel logs and correspondence, leave records
as well as other material duplicated in files of St/A/RR.
- ITEM # 204 - Area Subject File - approximately 6 inches of material destroyed
which consisted mostly of D/GL outgoing requests for maps.
- ITEM # 211 - Mail Control Logs - approximately 1 ft 6 inches of material
destroyed. Consisted generally of logs maintained from 1948
through 1955 in OCh/G/RR for both CIA and State documents.

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F: RECORDS - 2

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